

Direct Debit Instruction and Gift Aid Declaration form

Please fill in the form and send it to: One Smile, 500 miles, Box 500, 44-46 Morningside Road, Edinburgh EH10 4BF or tessa@500miles.co.uk.



Registered Charity
No. SC038205
www.500miles.co.uk



onesmile

I wish to donate £..... to 500 miles for One Smile on a monthly/annual basis. I understand that payment will be taken on the 5th day of each month/(month) for the next 5 years.

(Please indicate the amount of your donation and whether you wish to make it monthly or annually. If annually, please complete the month in which you wish us to collect).

Signature

Date

Title	First Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>
Address		
<input type="text"/>		
<input type="text"/>	Postcode	Telephone
<input type="text"/>	<input type="text"/>	<input type="text"/>
E-mail		
<input type="text"/>		

By completing this form you give permission for us to communicate routine information to you about One Smile and this Direct Debit Instruction and Gift Aid Declaration. Your personal details will not be used for any other purpose.

Gift Aid Declaration

If you complete this form, we can reclaim the tax on your donations. I would like 500 miles to treat all gifts of money that I make today and in the future as Gift Aid donations.

Signature Date

You must pay an amount of Income Tax and/or Capital Gains Tax at least equal to the tax that we will reclaim on your donations in the appropriate tax year (currently 25p for each £1 you give).

Notes:

1. You can cancel this declaration at any time by notifying 500 miles.
2. If in the future your circumstances change and you no longer pay tax on your income and capital gains equal to the tax that 500 miles reclaims, you can cancel your Gift Aid Declaration.
3. If you pay tax at the higher rate you can claim further tax relief in your Self Assessment tax form.
4. If you are unsure whether your donations qualify for Gift Aid tax relief, ask 500 miles or you can contact HM Revenue & Customs by phone on their Gift Aid helpline on 0845 302 0203 or online at www.hmrc.gov.uk.
5. Please notify 500 miles if any of your personal details or bank accounts change.



Instructions to your Bank or Building Society to pay by Direct Debit. Please fill in the form and send it to 500 miles, Box 500, 44-46 Morningside Road, Edinburgh EH10 4BF



Name(s) of Account Holder(s)
<input type="text"/>
Account Number (Insert full 8-digit number)
<input type="text"/>
Branch Sort Code
<input type="text"/> - <input type="text"/> - <input type="text"/>

To the Manager.....Bank/Building Society

Address

.....Postcode.....

Originator's Identification Number

388511

Ref. No.

500miles /

Instructions to your Bank or Building Society

Please pay 500 miles Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with 500 miles and if so, details will be passed electronically to my Bank/ Building Society.

Signature

Date

Banks and Building Societies may not accept Direct Debit Instructions for some types of account

This guarantee should be detached and retained by the Payer

The Direct Debit Guarantee

This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits. If there are any changes to the amount, date or frequency of your Direct Debit 500 miles will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request 500 miles to collect a payment, confirmation of the amount and date will be given to you at the time of the request. If an error is made in the payment of your Direct Debit, by 500 miles or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society. If you receive a refund you are not entitled to, you must pay it back when 500 miles asks you to. You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.

